



Health & Safety Risk Assessment

Company Name: Farnborough Lions Club

Event : Farnborough Festival

Venue: Queensmead, Farnborough

Date: 26th October 2013

TASK	HAZARD	RISK – TO WHO/WHAT	WHAT LEVEL (Grading)	PRECAUTIONS/CONTROL MEASURES
Loading / unloading stand equipment from vehicles.	Lifting/dropping injuries	Farnborough Lions members	Low	Observe good lifting practises & good awareness. Ensure adequate help is available
Play your cards right game	Risk of vertical gaming board blowing over in high winds.	Risk of injury to general public and Farnborough Lions members.	Low	Game housed on table inside tented stand. In the event of unsuitable conditions game will be taken down.
Lions signage - pop up banner on at the front of the stand.	Risk of banner blowing over in high wind.	Risk of injury to general public and Farnborough Lions members.	Low	Additional fixings to the stand deployable if conditions require. In very high wind the banner will be put away.
Display boards inside stand	Risk of blowing or falling over.	Risk of injury to general public and Farnborough Lions members.	Low	Boards housed on table inside tented stand. Adequate fixing to prevent collapse.



Health & Safety Risk Assessment

Risk Comparison of Assessment

Grading	Likelihood & Severity
Low	Record hazard & risk rating. No further action
Medium	May require further control measures or specific awareness. Record hazard & risk rating
High	Seek further advice. Will require immediate action and put in place control hazards. Record hazard & risk rating

Contact Name: Richard Keeley

Signed:

Position: President – Farnborough Lions Club

Date: 22.10.2013

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