

Your Club, Your Way

Customise Your Club Meetings

Your Club, Your Way is produced by Lions Clubs International.

If you do not have a copy it can be downloaded from the Lions Clubs International website free of charge.

To obtain a copy:

Visit LCI website

Member Centre

Click on magnifying glass – top right

Type in Your Club, Your Way

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Presidents and Directors: When did you last ask your members

about the format of Club meetings

about the layout of the room

what they expect from meetings

if they enjoy their Club meetings?

Your Club has the freedom to structure its own Meetings

Meetings must suit the needs and expectations of Club membership: Look at

Day/Time/Location/Frequency

Does each of these factors suit your Club membership? If not, surely it is time to change one or more to reflect members' needs and expectations

Make every Meeting interesting

Is there information re Meetings on the Club website?

This makes meeting open to visitors/potential members

The room must be presentable and inviting

Aids to Successful Meetings:

Set an Agenda and stick to it!

Start and End on time

Transparency is essential at all times

Treasurer and Secretary Reports need to be understood by all

Chairman's Role: encourage discussion, keep members on task, involve as many as possible

Select the best person for specific roles in a meeting eg

The Chairman does not have to be the President

The Minute taker does not have to be the Club Secretary

Some Further Questions to be considered

Do you always have a set agenda?

Are the same items at the end of the agenda every meeting?

Do some items always take too long? Why? How can you stop this happening?

Do some members 'hog' the meeting? How can you prevent this happening?

Do some members never contribute to meetings? How do you change this?

Do you need a comfort break?

Do you need to make time for, and encourage, social interactions?

Why do Meetings need to be interesting and enjoyable?

To keep current membership involved and active

To be attractive to prospective members

To make people want to attend

Use this Survey – it will help to move Your Club forward

1. What do you want to accomplish in meetings?
2. Would you like to have presentations or speakers at meetings?
3. How often should the Club meet?
4. Do you prefer a fixed or a flexible meeting schedule?
5. Do you want a meal at the Club meeting?
6. Should some protocol be used for Club meetings?
7. What should members wear for meetings?
8. Should meetings be family friendly?
9. How do you wish to be informed of meetings and events?
10. What should we call Club meetings?

Good Luck in creating **Your Club, Your Way.**